



Jinnah University for Women

Examination:

- Student is required to appear in midterm, final examination and submit assignments as per requirement.

Marks Distribution: (Theory Course)

Mid term	20 marks
Terminal exam (including Assignments)	80 marks
Total	100 marks

- Minimum qualifying CGPA for the award of degree of MS/M.Phil and Ph.D is 3.00.
- In case a student secures less than 3.00 CGPA at the end of final semester she may be allowed to improve in one or more courses (maximum 3 courses), in which her grade is below C-, C and C+, along with the forthcoming semester, provided that she is not debarred under the CGPA improvement regulation and time duration specified for the program.

Research Work:

- Students have to complete research work within stipulated time.
- After that, thesis evaluation process and VIVA is conducted.
- Then successful completion of all requirements, degree is awarded.



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ISO Certified
9001:2008

JINNAH UNIVERSITY FOR WOMEN

Under the auspices of Quaid-e-Azam Mohammad Ali Jinnah

Pakistan's First Women University

Chartered by Sindh Provincial Assembly

Recognized by Higher Education Commission

Member INQAAHE

(International Network for Quality Assurance Agencies in Higher Education)

Ref: _____

Date: 31-01-2018

For MS / M.Phil and Ph.D Numerical and Alphabetical Grading

Percentage Marks	GP	GPA	Remarks
61-63	2.0	C	Inadequate
64-67	2.33	C+	Inadequate
68-70	2.66	B-	Satisfactory. need improvement
71-74	3.00	B	Good
75-79	3.33	B+	Good
80-84	3.66	A-	Excellent
85 and above	4.00	A	Excellent

Minimum marks required to qualify a course.

Faculty of Arts, Science, Business Administration, Commerce & Economics and Pharmacy = 71%

Minimum CGPA required for the award of Degree.

Faculty of Arts, Science, Business Administration, Commerce & Economics and Pharmacy = 3.0

Note:

- Students may repeat a course in which C, C+, B- grade earned
- A course can be repeated whenever the course is offered.

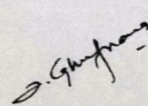
Method of Assessment

Actual teaching in a semester is spread over 16 weeks. A midterm test is held after 8 weeks of teaching and a final (Terminal) Test is held after 16 weeks of teaching.

Following will be the distribution of marks.

Mid term	-	20 marks
Final Exam	-	80 marks
Total	-	100 marks

To qualify a course, it is necessary to pass midterm and terminal exam separately to achieve 71% marks or 3.0 CGPA.


Prof. Dr. Sayyada Ghufrana Nadeem
Registrar



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Procedure of Examination for MS/M.Phil and Ph.D

1. Examination forms will be obtained from BASR (Board of Advanced Studies and Research)
2. Students are required to submit the examination forms in the examination department within scheduled time after the submission of examination fee.
3. The seat numbers will be allocated to fresh students by the examinations department.
4. Departments are required to submit their timetable/examination schedule to BASR.
5. BASR will provide the department wise examination schedule /time table to the examination department.
 - **Exam Schedule/Time Table:**
 - Date of examination
 - Time of examination/ Duration
 - Course code
 - Course Title
 - Name of course Incharge
 - No. of students against each course.
6. Teachers are required to submit the question papers one week prior to the examination in sealed envelope for the printing to the examinations department. Sealed papers will be issued to the concerned teacher half an hour before the start of exam on the same day.
7. On examination day after completion of paper, student's answer scripts are submitted to the examinations department by the invigilator. It is then handover to concerned teacher for assessment.
8. Teachers are required to submit the results within 10 days after the commencement of examination. The examinations department will receive one original and two copies of the results i.e.
 - i. One original for the examinations department record.
 - ii. One copy for the manual tabulation.
 - iii. One copy for the computerized Tabulation.
9. Students who have attended the classes as regular student but did not appear in examination will be marked as "**ABSENT**" in award list. Numerical grade points should be mentioned in award list according to the year of enrolment.



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10. A comprehensive examination for granting candidacy as Ph.D researcher will be taken by the supervisor. Two comprehensive examinations will be conducted and student has to pass each exam with 75% score, no grades will be given.
11. Compiled thesis of MS/M.Phil and Ph.D must check for plagiarism using Turnitin Software by BASR. It should have $\leq 19\%$ similarity index.
12. Publication of at least one research paper in HEC approved 'X' category Journal is a requirement for the award of Ph.D degree ('Y' category in case of Social Sciences).
13. MS/M.Phil thesis will be evaluated by two experts from within country.
14. Ph.D thesis will be evaluated by two foreign experts from developed/technically advanced countries and two experts from within country.
15. Thesis evaluation reports will open in BASR meeting and recommended for viva voce examination. The student will defend her thesis in front of a panel. After successful defense of thesis MS/M.Phil/Ph.D degree will be recommended.
16. Examinations department will issue proforma after completion of semester examination, duly checked by Secretary or nominee BASR.
17. For MS/M.Phil and Ph.D (Thesis based) final transcripts will be issued after satisfactory report of viva voce examination duly notified and checked by Secretary or nominee BASR.
18. For MS (non thesis based) final transcripts will be issued after successful completion of 30 credit hours duly notified and checked by Secretary or nominee BASR.

Transfer of Credit Hours:

- BASR will forward the case to the equivalence committee for transfer of credit hours / exemption.
- Credit hours are transferred on course to course basis i.e a student taking **course A** at university X is allowed to transfer her credit hours to university Y provided that a **course A** is equivalent to **course B** taught at the university.
- No credit hours of a course will be transferred if the grade is less than B for MS/M.Phil.
- If the student fulfills the criteria, university can enroll students for any semester or for a single course. Transcript will be issued after completion of course/s.
- Credit hours may only transfer between duly recognized HEIs and International recognized universities.
- No credit hours of a course/s will be transferred for Ph.D.



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Freezing of Semester:

- If a student freezes a semester, she will resume her studies from the same stage where she left. No freezing during the semester will be allowed. The maximum duration of degree program shall remain same.
- In special cases/hardships (Iddat, Maternity/Delivery, Death of immediate family member, any other matter) can be considered for freezing of semester with prior permission of Vice Chancellor.

Permission of Writer for Special Students:

- A visually impaired student may be allowed to attempt the midterm/Final examination of the university on Braille/Computer/any other means of facilitation.
- In case a student is physically handicapped/visually impaired. She may be apply to the Chairperson of respective department for permission to engage a writer in Test/Examinations of the university two weeks before the start of Test/Examinations. She will be allowed maximum 45 minutes extra time to solve the question paper.
- The qualification of the person who acts as writer of handicapped students must be at least one step lower than that of a student.

Requirement for the award of degree:

- A candidate must be a regular student in MS/M.Phil program. She should complete 30 credit hours (24 Credit Hours of Course Work + 06 Credit hours of Research work)
- 06 Credit hours of Research work is mandatory in MS /M.Phil level, however, exemption may be allowed only in those cases where research is not possible.
- The Head of Department may allow the student to do course work of 06 credit hours in lieu of 06 credit hours of Research work. This exemption cannot be allowed if the student wants to do Ph.D.
- The exemption can only be allowed if the student wants to terminate her studies of MS/M.Phil program.
- A candidate must be a regular student in Ph.D program. She should complete 30 credit hours (18 credit hours course work+ 12 credit hours of research work).
- Following road map of MS/M.Phil (Thesis and Non Thesis based) for the admission in Ph.D program approved by BASR.



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Road Map for M.Phil / MS (Thesis and Non Thesis based)

